



**I/3 Customer Council
Meeting Minutes
February 14, 2008 1:30 – 3:30 pm
Hoover Building, Level B, Conference Rooms 2 & 3**

Present: Roger Stirler, Chair, Rich Jacobs, Charlie Smithson, Peggy Sullivan

Excused: Joel Lunde

Absent: Mike Marshall, Penny Westfall, Greg Wright

DAS Staff: Jay Cleveland, Brenda Easley, John Gillespie, Mark Johnson, Julie Marasco, Lori McClannahan, Laura Riordan, Sharon Sperry

Guests: ~~

Roger Stirler, Chair, called the meeting to order at 1:43 pm.

It was noted that with four members present there was not a voting quorum assembled. Meeting minutes from the August 9, 2007 were placed on the next meeting agenda of the I/3 Customer Council. It was that nothing would be voted on during this meeting.

DAS Update: Jay Cleveland provided an update regarding combining all customer councils. Legislation is drafted, but has not progressed beyond that stage. The draft will move the responsibility of the customer councils to the Department of Management.

Due to various requests from the legislature, DAS is presently working on statutory reports that are required to be completed by DAS. The goal is to clear up confusion as to whom the Legislature is to ask for information.

DAS is working toward amending chapter 305.1. This chapter is about mandated records, yet the records retention has no penalties. This will be moved from DAS to the state storage located in Ames.

The I/3 Budget: the Governor recommends \$2 million, with one million to come out of the General Fund and distributed to departments. One million will come out of the technology reinvestment fund. This formula will be applied to this million dollars and used as a credit. He also has a budget item for \$427,000 for an analysis for a payroll module, but this has not yet begun to gain momentum.

The open position on the council will have a reappointment suspended until legislation has determined if the customer councils will be combined. The decision to suspend has been made by Mollie Anderson and Calvin McKelvogue.

DAS presented to a legislative subcommittee on 2/13/08. They have been invited back on 2/20/08 to discuss the rate setting process and the formula used. This request is due to the discussion that IPERS had with a legislative subcommittee.

I/3 Update: Lori McClannahan advised that presently three areas have been focused on. 1) Training: By invitation, the I/3 Team has been making "house calls", providing help and specialized guidance to various departments. The 2nd) area focused on has been to clean up issues that the team has been working on. The 3rd) area has been to work on the upgrade itself. The staff is currently preparing to upgrade in June 08. Last July 305 million legers were deleted from the database, causing the night cycle to improve tremendously. The security of I/3 is something that is discussed and reviewed every day. A few examples of what is being addressed are:

encryption, security on servers, changing vendor entries, making sure users have only the information that they need to have. Overall, the system is doing very well.

Sharon Sperry stated that there are new machines located at JFHQ which are being set up. Data warehouse will be changed to function as a true warehouse. Web interfaces are also being worked with. The governor's budget has \$427,000 set aside for review of the payroll system analysis. It is hoped that if it is aggressively pursued, in eight months the proposal will go to legislature to include it in next year's budget cycle. All departments will have an opportunity to sit in on the RFP.

Other Business: Jay Cleveland commented about the federal government's response to the formula. He stated that the SWICAP auditor was not happy with the 1/3 formula, but that the auditor is the individual who had previously approved it. Various methods are being discussed.

Charlie Smithson stated that not replacing a member to the council sends the message that the council's are not important. Laura Riordan stated that GSE customer council would have to be the council that provides a member to the 1/3 customer council. Mark Johnson stated that if all of the councils combine to form one council that DAS will continue to be active in supporting it.

It was noted that there would not be an 1/3 Customer Council meeting held in March 2008.

The open council position will be discussed at the next meeting.

A discussion will be held at the next meeting on the Health and Human Services stated desire to find a new formula for the 1/3 rates.

Adjournment: With no further business to discuss, the meeting was adjourned at 2:30 pm.

Respectfully submitted,
Julie Marasco
Approved: May 8, 2008